



CORNERSTONEACADEMY PTO

6015 E. Walnut St.
Westerville, OH 43081
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cornerstoneacademypto@gmail.com
yourCAPTO.com

General Meeting Agenda

2021 | Thursday October 07 | Call to order at _____ pm

In attendance

Mikaila Burns (P)	Janaya Manuel (VP)	Tahiyyah Abdul-Zahir (RS)
Open (T)	Open (CS)	Luis León
Matthew Coker	Brian Carlton	Jessa Wolff
In Person	Online	

Meeting Minutes Approval

.

General Information

TREASURY REPORT:

- See website for financials: cornerstoneacademypto/meeting-resources
- **PAID** Outstanding balance Westerville Schools (field trip bussing) ~\$3000
- Purchased a few carts for teacher “happy carts”
- Rented storage space to house larger PTO goods (School storage is limited)

Old Business

- **Online shirt sales**
 - New shirts online and available
 - Slightly behind on fulfilling orders; all will be fulfilled early next week
- **Dress Down Days**
 - \$603.51 DDD #2
 - \$412 DDD #3
 - \$399 DDD#4
 - Have a small change jar for uneven amounts to make deposits easier/make more sense
- **Field Trips**
 - Paid outstanding balance w/Westerville Schools
 - Suggested to administration to collect bussing WITH field trip monies; we offered to donate \$3000 in excess of that balance.

New Business

- **Teacher Conferences**
 - Typically your CAPTO provides food, but the school board is providing food on Monday. We will plan to provide a meal for the next conference day in the Spring.
- **Trunk or Treat**
 - Sign up sheet going out soon for
 - Donations of candy for those who can't attend (refill parents who run out)
 - Slots for cars—we'd like a rough estimate of those who will decorate their cars and participate

- **Scholastic Book Fair**
 - **November 3–5**
 - Donations for refreshments for volunteers
 - Soda, water, chips, granola bars
 - Sign up sheet going out soon with
 - Volunteer needs to ring up and restock books
 - Volunteers for setup
 - Volunteers for tear-down
- **Winter Breakfast**
 - Should we hold it without food? Is there value in planning/holding it (Covid Winter?)
 - What else could we do instead for safety?
 - Thoughts on cancelling it
- **Volunteer Bloggers**
 - **Ongoing**
 - We'd love to start sharing stories from our families! We're working on a list of topics we'd like covered, and would love stories about your family or children and their special things! Check out paw prints and our website as details become available!
- **November Event Coordinator!**
 - We could use some help by having a volunteer to coordinate our November event. This could be a trampoline park, ice skating, bowling, art night...anything that can accommodate a possible large turnout
 - Looking for fundraising type events that don't cost out of pocket and that we get a kickback on.
 - Email us if interested!!!

Volunteer/Help Needed

- **Treasurer**
 - Financial documentation
 - Taxes
 - Use financial data to create budgets/opportunities to save
 - Find opportunities for possible fundraising
- **Event Planner/Coordinator (Committee)**
 - **Trunk or Treat**
 - **Scholastic Book Fair**
 - **Winter Breakfast**
 - Breakfast
 - Silent auction
 - Decorations
 - Craft show)
 - **Event planning outside of school**
 - Skating
 - Ice Skating
 - Bowling
 - Art night
 - Call places and get information/secure dates
- **Kickback Coordinator (Committee)**
 - Collecting/Entering Coke rewards (taking photos with phone)
 - Box Tops for Education
 - Kroger
 - Amazon Smile
 - Messaging for all kickbacks
 - What's new? Is there a new challenge/opportunity within programs?
 - Let the communications person know the details, they will create art and get shared
- **Hospitality Coordinator (Committee)**
 - Coming up with a budget/working with VP to get donations or money or goods
 - Teacher Appreciation
 - Happy Carts (Would like to be able to do monthly)
 - Parent/Teacher conferences lunches
 - Teacher appreciation week

- **Volunteers**
 - Trunk or treat
 - **Scholastic Book Fair**
 - Winter Breakfast
 - Field Day

Open Floor

- **Questions or Concerns?**

Next Meeting:

General Meeting: November 4, 2021 | 7pm

Adjourn

You Make The Difference